

Job Description

Leading the LED Industry Since 1992

Leotek Electronics USA LLC, located in California's Silicon Valley since 1997, and celebrating over thirty years as an LED lighting manufacturer, is globally recognized as a pioneer in light-emitting diode technology. With millions of LED products installed worldwide, Leotek offers a substantial history of proven performance. The company manufactures innovative LED lighting products for applications encompassing traffic and transit, street and area lighting.

Leotek is committed to developing emerging solid-state technology that offers greater longevity and environmental viability than traditional lighting sources, while reducing energy consumption and maintenance costs.

Job Family / Job Title: Production Assembler
Division / Department: OP-SKD

Job Summary:

- Implement assembly, test, and inspect for issues, operate during the production process, and ensure all safety procedures are followed.
- Open and unpack light housing to be used for assembly.
- Perform regular checks to ensure the quality of products and scan labels for rack specification.
- Assemblers will follow detailed assembly instructions, processes, procedures, and SOP.

Required Education and Experience:

- High school or equivalent
- Minimum 1-2 years warehouse experience
- Must be able to lift up to 40lb.

Competencies

- Collaboration Skills
- Communication Proficiency
- Flexibility

Supervisory Responsibility

This position has no supervisory responsibilities.

Work Environment

This is an hourly full-time position and mainly work in production line environment.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice in order to meet the ongoing needs of the organization.

