

# Engineering Services Manager

**Leotek Electronics USA LLC** San Jose, California, United States Remote

## **Engineering Services Manager**

### **Job Summary:**

Global LED lighting company in San Jose, California, is seeking an experienced lighting Engineering Services Manager to manage testing, certification, and compliance functions, and provide general engineering technical support to product managers, sales team, and quality/field-service department. Product lines include luminaire (lighting), traffic signal and controls. The Engineering Services Manager will need to communicate with Asia headcounter, estimated 25%, with Design Engineering and Quality team.

### **Essential Functions:**

- In coordination with design engineering and product management teams, develop, execute, and maintain testing and certification plans (e.g. LM-79, UL, ITE, DLC).
- Maintain expertise on luminaire and controls/IOT codes and standards. Represent company on standard setting bodies and attend North American meetings in person (e.g. NEMA, IESNA, ITE, TALQ).
- Provide same-day, first time right technical support to customers, salespeople product managers and other internal groups.
- Propose and manage testing/certification compliance budget.
- Analyze and solve engineering-related problems.

### **Minimum Requirements:**

- 10+ years lighting testing/certification engineering experience.
- Excellent written and verbal communication skills including the ability to communicate complex engineering concepts, problems, and solutions clearly and simply.
- Strong lighting knowledge and experience working with photometry and electro-mechanical systems.
- Proficiency with Microsoft Word, Excel, PowerPoint, and Outlook.
- Demonstrated leadership skills and experience.

### **Preferred Requirements:**

- Bi-lingual English/Mandarin is a strong plus.
- Luminaire design experience.

### **Required Education**

- Bachelor's Degree in Engineering.

**Additional Eligibility Qualifications**

- Master's Degree in Engineering.
- Experience with outdoor lighting controls

**Competencies**

- Leadership skills
- Collaboration Skills
- Communication Proficiency
- Flexibility
- Technical skills

**Supervisory Responsibility**

This position has no supervisory responsibilities.

**Work Environment**

This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines.

**Position Type and Expected Hours of Work**

This is a full-time position with primary work on computer.

**Travel**

Occasional travel and evening/weekend work for industry events

**Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice in order to meet the ongoing needs of the organization.

Leotek Electronics USA LLC has work environment that promotes diversity, equal opportunity, embraces change, and provides leadership opportunities to its talents.

